

DEBITS AND CREDITS: HOW ACCOUNTING REALLY WORKS

Master the principles of basic accounting! Make better strategic decisions and move business forward by better understanding financial reports.

Seminar #1210

Overview

The language of business in every industry around the globe is rooted in the basic accounting equation. So keep your accountants on their toes and make sure your books are sound. Use basic accounting principles to uncover and correct problems quickly by double-checking how sales, expenses, equity and debt are recorded. Developed for business professionals who have no work experience in accounting, this seminar walks you through basic accounting and gives you the skills and confidence to speak the "language of business" like an accounting pro.

Schedule

- [2] days
- [2] days - \$2,095 Non Members
- [2] days - \$1,895 AMA Members
- [2] days - \$1,623 GSA

Credits

1.2 CEU /12 PDU

Schedule

We have 5 scheduled sessions located nationwide starting between 6/7/2012 - 2/7/2013

Date	Location	Duration
Jun 7, 2012 - Jun 8, 2012	New York, NY	2 Days
Aug 6, 2012 - Aug 7, 2012	Arlington/Washington DC, DC	2 Days
Oct 11, 2012 - Oct 12, 2012	San Francisco, CA	2 Days
Dec 6, 2012 - Dec 7, 2012	New York, NY	2 Days
Feb 7, 2013 - Feb 8, 2013	Chicago, IL	2 Days

Registering more than 4 people, please call 1-877-566-9441.

How You Will Benefit

- Make more informed decisions and save money
- Reduce costly errors caused by misunderstanding reports
- Understand how and when sales and expenses are recorded
- Impact the bottom line
- Control how your operation's results are reported
- Evaluate the financial results of another division or company

What You Will Cover

- Basic accounting terms and concepts
- Basic accounting processes and what they mean: cash accounting, accruals, allocations, prepaids, receivables, depreciation, amortization, goodwill, inventory, deferrals, reserves
- How transactions are entered into financial records
- Financial reports: including balance sheet, income statement and changes in equity
- Month-end closings: what to expect

Who Should Attend

Managers and supervisors who do not work in accounting, but who need to know how basic accounting works; anyone who has recently assumed accounting responsibilities.

Ways to Register

- [Register Online](#)
- Call 1-877-566-9441 for an AMA Training Consultant
- Email customerservice@amanet.org
- Fax [AMA Text Registration Form](#)
- Mail [AMA Text Registration Form](#)