

Your employee is interested in learning new skills with AMA. Beyond helping you both achieve your goals, here's why that's an excellent idea.

AMA Seminars offer your employee:

- **Extensive practice in a supportive environment.** You really can't learn new skills from an app. You need to experience it, practice it, and get personal attention to the details that make a difference. There is simply no substitute for learning by doing.
- **Feedback from experts.** Our instructors are not professors—they are practitioners in the field, focused on what works now in the real world. Participants agree instructors make a difference and have rated our faculty 4.83 out of 5 stars. What's more, your employee will be learning alongside peers from other organizations gaining insight and knowledge from other industries and expanding their professional network.
- **Tools and techniques designed to improve performance.** Our courses are instructionally designed to make a difference in performance, which is why 99% of participants report they are using what they learned back on the job after taking one of our courses.
- **An Experience.** Yes, we know two or three days seems like a lot. But dedicating that time to truly master new skills is worth the time and money. And we're not just saying that—our customers agree: 98% of participants would come back for another course.

Still feel like you can't spare your employee for a training session?
Take a look at [our live online courses](#) which minimize time away from work.

Either way, remember that we don't lecture—we accelerate performance.

Need help? Contact 1-877-566-9441 or visit www.amanet.org/2019

High-Performance Accountability: Guaranteeing Success for Yourself and Others

Focus on results, not activity, and empower yourself to make the right choice.

Accountable people negotiate clear agreements, build strong partnerships, feel more in control of outcomes—and are less stressed and more productive. It's no wonder accountability is now recognized as a key driver in high-performing organizations. In her book, *The 85% Solution*, author Linda Galindo asserts that personal accountability is the only true accountability, and that once we hold ourselves at least 85% accountable for our actions, we will be more motivated to do our best, and be more satisfied with our career and life. This hands-on seminar gives you a process for developing a mindset of accountability in yourself and others, by being responsible for what you do, empowering yourself to succeed, and being accountable for your outcomes.

How You Will Benefit

- Apply the accountability cycle to achieve greater success in your work, career and relationships
- Use an accountability worksheet to claim ownership of what didn't work
- Convey clear and specific expectations when you delegate tasks to eliminate the need for re-work
- Learn to "manage up" and separate what you are being asked to do from how it is to be done
- Develop a constructive, blame-free way to hold others accountable

What You Will Cover

- The case for accountability: defining responsibility, self-empowerment, and accountability in today's workplace
- Understanding the accountability mindset and what it means to you, your performance and job satisfaction
- Developing your professional definition of success
- Using the 85% solution: acknowledging and planning for factors beyond your control before they occur
- Holding others accountable and overcoming reluctance to do so
- Developing your action plan to build accountability in yourself and others

Who Should Attend

Those who want to create a work environment of high-performance empowerment and ownership.

Special Feature

Receive a complimentary copy of *The 85% Solution* by Linda Galindo and a USB flash drive containing all of the tools you will learn in class to apply back on the job.

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