

## **American Management Association's Collaborative Leadership Skills**

### ***Learning Objectives***

- Describe the Principles of Collaborative Leadership
- Promote a Climate for Effective Collaboration
- Engage Team Members in Collaborative Processes for Better Results
- Identify and Overcome the Derailers That Impede Effective Collaboration
- Guide Others to Resolve Conflicts in a Constructively Collaborative Way

### ***Mastering the Principles of Collaboration***

- Describe the Principles of Effective Collaboration
- Determine How and When to Collaborate Based on Superordinate Goals
- Use Specific Tools to Promote a Collaborative Environment

### ***Becoming a Collaborative Leader***

- Determine Which Leadership Style to Use, Based on the Situation
- Assess and Describe Your Effectiveness as a Leader in a Collaborative Setting
- Determine How to Improve Your Network to Promote Collaboration

### ***Building Disciplined Processes and Unified Teams***

- Lead Others to Use Effective Collaborative Processes and to Build Strong Working Relationships and Unified Teams
- Identify Obstructions and Derailers That Block Collaboration
- Know the Steps for Gaining Buy-In for Collaboration

### ***Enhancing Collaborative Communication***

- Describe the Processes for Collaborative Communication
- Develop Active Listening Skills That Promote Better Work Relationships
- Handle Conflict in a Constructive, Collaborative Way