

Your employee is interested in learning new skills with AMA. Beyond helping you both achieve your goals, here's why that's an excellent idea.

## AMA Seminars offer your employee:

- **Extensive practice in a supportive environment.** You really can't learn new skills from an app. You need to experience it, practice it, and get personal attention to the details that make a difference. There is simply no substitute for learning by doing.
- **Feedback from experts.** Our instructors are not professors—they are practitioners in the field, focused on what works now in the real world. Participants agree instructors make a difference and have rated our faculty 4.83 out of 5 stars. What's more, your employee will be learning alongside peers from other organizations gaining insight and knowledge from other industries and expanding their professional network.
- **Tools and techniques designed to improve performance.** Our courses are instructionally designed to make a difference in performance, which is why 99% of participants report they are using what they learned back on the job after taking one of our courses.
- **An Experience.** Yes, we know two or three days seems like a lot. But dedicating that time to truly master new skills is worth the time and money. And we're not just saying that--our customers agree: 98% of participants would come back for another course.

Still feel like you can't spare your employee for a training session?  
Take a look at [our live online courses](#) which minimize time away from work.

Either way, remember that we don't lecture—we accelerate performance.

**Need help?** Contact 1-877-566-9441 or visit [www.amanet.org/1224](http://www.amanet.org/1224)

## Fixed Asset Management

**In this accounting seminar you'll learn to maximize your bottom line by discovering everything you need to know about your company's fixed assets.**

Maximize your assets and protect your organization's investments with fixed asset accounting skills! In this timely seminar you will learn to maximize your bottom line by discovering everything you need to know about your company's assets: what assets you have and where they are located...how to make sure they are fully utilized...how to reap the maximum tax benefits...and how to accurately assess their current value in today's economy.

### How You Will Benefit

- Evaluate and improve the tax benefits from your fixed assets
- Identify the available options of popular F/A software systems
- Appraise the value of your assets in today's economy
- Set up systems to get timely, accurate information

### What You Will Cover

- How to meet all accounting, tax, insurance and other requirements
- Capturing fixed asset data
- Value concepts
- Establishing the fixed asset accounting record
- Taking inventories: physical, perpetual, reconciliation
- Property controls: classification. . .tags. . .responsibility accounting applied to fixed assets
- Perpetuating the property accounting system

### Who Should Attend

Accountants, controllers, managers of fixed assets, divisional plant managers and all executives with two years or less experience in fixed asset accounting.

### Schedule

- [2] days - \$2,195 Non Members
- [2] days - \$1,995 AMA Members
- [2] days - \$1,889 GSA

## Credits

13.5 CCM/14 CPE/1.2 CEU

13.5 FPA

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