

Your employee is interested in learning new skills with AMA. Beyond helping you both achieve your goals, here's why that's an excellent idea.

## AMA Seminars offer your employee:

- **Extensive practice in a supportive environment.** You really can't learn new skills from an app. You need to experience it, practice it, and get personal attention to the details that make a difference. There is simply no substitute for learning by doing.
- **Feedback from experts.** Our instructors are not professors—they are practitioners in the field, focused on what works now in the real world. Participants agree instructors make a difference and have rated our faculty 4.83 out of 5 stars. What's more, your employee will be learning alongside peers from other organizations gaining insight and knowledge from other industries and expanding their professional network.
- **Tools and techniques designed to improve performance.** Our courses are instructionally designed to make a difference in performance, which is why 99% of participants report they are using what they learned back on the job after taking one of our courses.
- **An Experience.** Yes, we know two or three days seems like a lot. But dedicating that time to truly master new skills is worth the time and money. And we're not just saying that--our customers agree: 98% of participants would come back for another course.

Still feel like you can't spare your employee for a training session?  
Take a look at [our live online courses](#) which minimize time away from work.

Either way, remember that we don't lecture—we accelerate performance.

# The Keys to Successful Project Management

**Do you have the skills to access organizational resources? Work efficiently? Manage people across the organization?**

This remarkably clear and concise training course gives you the tools and methodology to gain cooperation from colleagues, increase their involvement and manage projects effectively so you can bring them in on time and on budget.

## How You Will Benefit

- Define the project scope and benchmark its milestones
- Organize your project by specifying which activities to implement and the necessary resources
- Manage your project by dealing with variations between the baseline and reality
- Coordinate those involved in the project and enlist their cooperation, saving time and money
- Communicate with your colleagues and motivate them throughout the project
- Manage projects more efficiently